**Transfer Station Operator**

**Southern Idaho Solid Waste is an equal opportunity / affirmative action employer (M/F/V/D) and a drug free workplace.**

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| Location | 110 Ohio Gulch Road |
| City | Hailey |
| State | ID |
| Position Type | Full-time |
| Exempt Status | Non-Exempt |
| Position Summary | This is skilled work in the operation of multiple types of heavy motorized equipment and the performance of related manual tasks in the daily operation of a solid waste transfer station. Employees occupying this position are responsible for implementing, organizing and coordinating all activities associated with daily operation of the transfer station. This position has no supervisory responsibilities. |
| Principal Responsibilities | •Responsible for the operation of the transfer station according to the operations plan, and SISW policies and safety program.  •As an operator of the transfer station, records and maintains a daily operation record of the facility as set forth in the operation plan.  •Participates in safety meetings, prompt filing of accident reports, and conducting periodic safety inspections.  •Coordinates the shipment of solid wastes from the transfer station with the hauling contractor and the regional landfill.  •Processes solid waste from the tipping floor into the transport trailer in a safe and courteous manner.  •Performs other related duties as required.  The statements used herein are intended to describe the general nature and level of the work being performed by an employee in this position, and are not intended to be construed as an exhaustive list of responsibilities, duties and skills required by an incumbent so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of SISW. |
| Minimum Qualifications | • High School Diploma or GED.  • Exceptional customer service skills  • Experience in waste recycling strongly preferred • Honesty, integrity and proven work ethic • Impeccable customer service skills, on phone and in person • Experience with the safe operation of a variety of hand tools, motorized equipment, and heavy equipment • General job safety skills • Ability to follow both verbal and written directions  • Ability to meet the physical demands of the position, including lifting up to 50lbs repeatedly • Ability to work in an industrial environment exposed to weather year-round • Must have reliable transportation and a valid driver’s license • Must have the capacity to work a flexible schedule including weekends |
| Preferred Qualifications | •Ability to operate utility vehicles  •Ability to operate and maintain small power tools and hand tools.  •Ability to understand and follow verbal and written instructions. |
| Other Knowledge, Skills & Abilities | • Good customer services skills to meet and exceed customer expectations; acts in a professional, courteous and cooperative manner toward customers and co-workers; works with a sense of honesty and trustworthiness.  • Recognition of hazardous, toxic, or otherwise unacceptable solid wastes and special handling protocols.  • Knowledge of methods and techniques for solid waste management.  • Demonstrated ability to operate a rubber-tire loader or utility vehicle, ability to make minor adjustments to equipment and participate in a preventative maintenance program.  • Good time management skills to ensure assigned responsibilities are completed in an efficient and safe manner.  • Good follow through ability; adheres to work schedule and follows through on challenges as they arise.  • Ability to understand and execute oral and written instructions. • Ability to adhere to SISW policies and rules set forth; promotes SISW’s safety standards; does not take inappropriate risks.  • Maintains a feeling of pride in work; strives to achieve all goals.  • This job has no supervisory responsibilities. |
| EEO Statement | Southern Idaho Solid Waste is an equal opportunity employer. We make all employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, veteran status, genetic information, or any other characteristic protected by applicable law. |
| Wage Range: | Pay Grade Level 4 - $20.85 - $28.77 |