**Mechanic I / II**

**Southern Idaho Solid Waste is an equal opportunity / affirmative action employer (M/F/V/D) and a drug free workplace.**

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| **Department:** Milner Butte Landfill **Location:** 1050 W 400 S Burley, ID |
| **Pay Grade:** I – 5 / II – 8 **FLSA Status:** Non-Exempt |

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#  GENERAL PURPOSE

Skilled work in the diagnoses, repairs and maintenance of all equipment, including heavy equipment, used at SISWfacilities.

**Mechanic I:** Entry Level / **Mechanic II:** Working Level

# SUPERVISION RECEIVED

**Mechanic I:** Close / **Mechanic II:** General

# SUPERVISION EXERCISED

**Mechanic I:** None / **Mechanic II:** May provide general supervision to Mechanic I

# ESSENTIAL FUNCTIONS

## Mechanic I or Basic Functions for all Mechanics

* Performs maintenance and repairs on waste haul trailers and bins associated with SISW operations;
* Performs minor maintenance on small and heavy equipment associated with SISW operations;
* Troubleshoots problems and/or tests repairs to ensure proper and safe completion of maintenance;
* Reads and interprets repair orders, communicates with supervisor, other mechanics, and operators for clarification of problem;
* Discusses preventative techniques with operators to minimize future repairs;
* Completes paperwork associated with repairs and preventative maintenance;
* Documents and reports inventory usage;
* Performs emergency repairs;
* Cleans and maintains shop facilities, equipment, tools, and grounds;
* Performs other related duties as assigned;
* Must provide own tools.

**Mechanic II** *(in addition to the essential functions outlined for Operator I)*

* Proficiently performs major maintenance and repairs on all small and heavy equipment associated with SISW operations with little supervision;
* Diagnoses equipment and vehicle malfunctions such as ignition, steering, emission control, electrical and heating/air conditioning.
* Estimates cost of repairs and maintenance activities;
* Reads blueprints and wiring diagrams, manuals, and other specifications in order to make repairs.

# MINIMUM QUALFICATIONS

## Education and Experience:

**Mechanic I:** Graduation from high school or equivalent and some experience in operating medium to heavy equipment.

**Mechanic II** *(in addition to the education and experience for Operator I)*: One (1) year performing the above related functions at Southern Idaho Solid Waste or two (2) years of progressively responsible experience maintaining and repairing heavy equipment related to landfill and transfer station operations

**\***An equivalent combination of education and experience may be considered for all mechanic levels.

## Knowledge, Skills and Abilities:

**Mechanic I:** Some knowledge / **Mechanic II:** Considerable knowledge of

* + Materials and tools used in equipment maintenance;
	+ Basic interpersonal communication skills;
	+ The design, adjustment, operation, maintenance and repair of mechanical equipment;
	+ Blueprints, wiring diagrams, manuals, and other specification documents;
	+ Cost estimating and tracking of maintenance activities;

**Mechanic I:** Some skill / **Mechanic II:** Advanced skill in

* + The use of mechanical tools, materials, equipment, and vehicles;
	+ Overhauling and/or performing major maintenance on equipment and vehicles;
	+ Fabricating and retrofitting equipment and accessories;
	+ Diagnosing equipment and vehicle malfunctions;

**All Mechanics:** Ability to

* + Perform minor maintenance on small and heavy equipment in various conditions;
	+ Perform manual tasks for sustained periods of time;
	+ Follow written and verbal instructions and safety regulations;
	+ Communicate effectively, verbally and in writing;
	+ Perform basic math;
	+ Establish and maintain effective working relationships with fellow employees, the public and supervisors;
	+ Comply with applicable district and departmental policies/safety standards and wear required personal protective equipment;

## Work Environment:

* + Daily exposure to hazards commonly associated with landfill and transfer station operations.
	+ Tasks require various physical activities, generally nominal muscular strain, such as lifting, walking, standing, stooping, reaching, and may be required to lift and/or pull up to 100 to 125 pounds.
	+ Communication, hearing and seeing essential in performance of daily tasks.
	+ Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking.
	+ Daily exposure to weather extremes and environmental conditions typical of landfill and transfer station operations.